



PAYA LEBAR METHODIST GIRLS' SCHOOL (SECONDARY)

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23 Sep 2022

MRS LEE SIEW CHOO EDUCATION AWARD FOR SPONSORSHIP OF POST-SECONDARY EDUCATION NEEDS OF PL-LITES

Dear parent/ guardian of _____ Class _____

You are invited to apply for the abovementioned Education Award for your daughter who graduated from PLMGSS. The Award is to help financially needy PL-Lites to pursue Post-Secondary Education to the highest level possible.

If relevant, please complete the Application Form (attached) and submit to the school's General Office with the required supporting documents by 31 May 2023.

Objectives of the Award

Mrs Lee Siew Choo was the Principal of Paya Lebar Methodist Girls' School (Secondary) from 1998-2009. The Mrs Lee Siew Choo Education Award aims to provide continuing support for financially needy old girls from Paya Lebar Methodist Girls' School (Secondary) and encourage them to thrive and succeed in the next lap of their educational journey.

The objectives of the Award are:

- to promote commitment to the H.E.A.R.T values that education in Paya Lebar Methodist Girls' School has been synonymous with;
- to help students overcome financially needy family situations; and
- to encourage PL-Lites to pursue Post-Secondary Education to the highest level possible.

Award Criteria:

- i. An old girl from Paya Lebar Methodist Girls' School (Secondary)
- ii. Admitted to a local Post-Secondary Education Institute (i.e. JC, Polytechnic, or ITE)
- iii. Good Conduct and Character (Endorsed by Form-teachers and Principal)
- iv. Financially needy situation (to include per capita Income and declaration of receipt of other bursary/financial aid)

Amount Awarded: \$2000 per awardee (one-time disbursement)

Proposed presentation platform: Formally at Founder's Day Thanksgiving Service

One-Time Disbursement: \$2000 on 13 October 2023

MRS LEE SIEW CHOO EDUCATION AWARD 2023
For Sponsorship of Post-Secondary Education Needs of PL-Lites

APPLICATION FORM

Section I: Particulars of Old Girl of Paya Lebar Methodist Girls' School (Secondary)

Name of applicant:			
NRIC number:			
Year of Graduation:			
Class in year of Graduation:			
Names of Form Teachers:			
Home Address:			
Email Address:			
Contact Number:			
Name of current Post-Secondary Education Institutions (PSEIs) enrolled in:			
Name of Course enrolled in current PSEI:			

Section II: Information on Other Household Members

Please include details of parents and all unmarried siblings and/or grandparents staying with the applicant at the same address listed in Section I. For instances where the applicant is living with a legal guardian, the household members will comprise that of the legal guardian's family taking care of the applicant living in the same address listed in Section I.

No.	Name	Relationship	Age	Occupation	Gross Monthly Income from current employment / other sources of income
1					
2					
3					
4					
5					
6					
7					
8					
Total Gross Household Income					

Section III: Personal Statement

Please explain why you are applying for this award and how you intend to use the \$2000 award if it is awarded to you.

I understand that the information given by me in this form or any part thereof may be shared with personnel involved in the administration of the **Mrs Lee Siew Choo Education Award**. I consent, and I have obtained the consent from the rest of my household, for this to be given to PLMGS (Sec). I declare that the information I have provided is accurate.

Name: _____ **NRIC No:** _____

Signature: _____ **Date:** _____

DOCUMENTS TO SUBMIT

- Photocopy of NRIC or Birth Certificate or Passport of **all family members in the household**.
- Documentary evidence of the gross income of **every member of the household** (excluding full-time students), per the following:

For household members who are Singaporeans or PR:

For household members who are employed, regardless of age:

- Latest payslip/ letter from employer certifying gross monthly income; **and**
- CPF Transaction Statement or Contribution History for the **past 6 months; and**
- Latest IRAS Income Tax Notice of Assessment

For household members who are unemployed or retired, aged 62 years and below

- CPF Transaction Statement for the **past 6 months**.

For household members who are self-employed:

- Latest IRAS Income Tax Notice of Assessment; **and**
- CPF Transaction Statement or Contribution History for the **past 6 months; and**
- Income Declaration Form **Annex A (for each self-employed household member who are not required to pay tax)**

For each household members who are non-Singaporean:

- Income Declaration Form **Annex B; and**
- Latest payslip, if employed.

Any other documents as and when required by the school for the purpose of verifying income.

DECLARATION OF SELF-EMPLOYMENT (Please fill in a separate declaration for each self-employed household member)

Household members must complete this section if they are either:

Category (a) - Self-employed and not required to pay tax; or

Category (b) - The latest tax assessment does not reflect current income status.

I declare that I am currently self-employed and my current self-employment income are as follows:

Name & NRIC No.	Category *	Type of Self-employment	Current Monthly Self-employment Income
	(a) / (b)		

I acknowledge that the information I have provided is accurate.

Declared by Self-employed household member:

Full Name and Signature

Date

Contact No.

FOR HOUSEHOLD MEMBERS WHO ARE NON-SINGAPOREANS (Please fill in a separate declaration for each non-Singaporean household member)

I, _____ (Name), FIN: _____,

parent/grandparent/sibling* of

_____ (beneficiary's name) hereby declare that:

I am currently (tick one of the brackets):

() employed (please attach payslip as documentary proof)

If payslip is not available, please explain why:

() unemployed (please specify: *retrenched/ retired/others)

() self-employed

My gross monthly income is \$_____/month.

I acknowledge that the information I have provided is accurate.

Declared by Non-Singaporean household member:

Full Name and Signature

Date

Contact No.